

Multi Factor Authentication (MFA) User Guide



When logging into the Funding Hub for the first time, you will be required to set up multi-factor authentication. In this guide are step-by-step instructions to support you through the process of setting up MFA.

Open the Funding Hub log in page

1. Enter your username and password as normal.
2. Click **Next**.

You will then be taken to the **Configure Multi-Factor Authentication** page.

You will then pick whether you want to receive your **MFA Token Number** through **text message** (SMS) or a **Smartphone Application** (like Google Authenticator).

Remember, you will need to receive an **MFA Token Number** each time you log in to the Funding Hub, please select the option that you will use the most.

FOUNDATION NORTH
Pūtea / Pūtea Ora
Pūtea / Pūtea Ora
Freephone: 0800 272 878

Nau mai, haere mai, welcome to the Foundation North Funding Hub.

Login (all fields required)

Username

Password

Next

Forgot Password?

Use the Google Chrome web browser. This browser is more compatible with our system.

Multifactor Authentication

All users need to set up Multifactor Authentication (MFA) - learn more [here](#)

We're aware that there have been some issues with receiving the MFA codes via SMS (text message) lately. If you are not receiving codes, please reach out to our team on 0800 272 878 for help with setting up the MFA smartphone app.

New to the Funding Hub?

If you don't yet have an account, you will need to register for one by completing our eligibility quiz.

[Take the eligibility quiz now](#)

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To receive your MFA Token Number through text (SMS):

1. Select **SMS**
2. **Change the area code to New Zealand (+64)**
3. Enter the Mobile Phone number you will be using each time you log in.
4. Click **Send SMS**.

Please note: if the NZ area code (+64) has not been selected you will not receive a text message.

Configure Multi-Factor Authentication

Foundation North requires that you use Multi-Factor Authentication to access your account.

Select MFA Method

SMS Smartphone App

Mobile Phone Number

+64 21608602

New Zealand (+64)
Papua New Guinea (+675)
New Caledonia (+687)

Send SMS

Cancel Set up

To receive your MFA Token Number through a Smartphone Application:

1. Select **Smartphone App**
2. Click iOS or Android to download the application
3. Once installed, click Scan QR Code.
4. **Scan the QR Code** using your mobile Authenticator Application.

Configure Multi-Factor Authentication

Essential Base Template requires that you use Multi-Factor Authentication to access your account.

Select MFA Method

SMS Smartphone App

Smartphone App MFA requires that you download an authenticator application to your smartphone.

iOS / Android

Once you have installed the application, click below to generate a QR Code to scan.

Scan QR Code

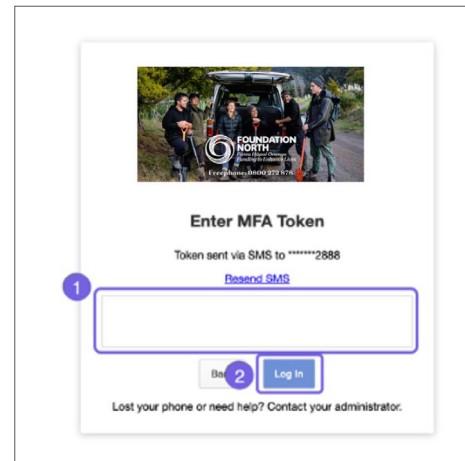
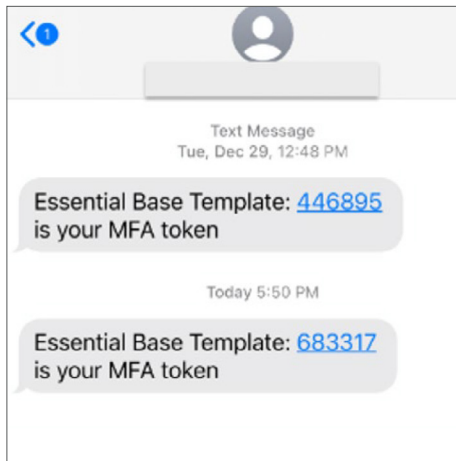
You can now access the Funding Hub

Once the Text Message or Authenticator Application is set up, after logging in to the Funding Hub you will be taken to the MFA Token entry page.

Text Message (SMS)

After entering your phone number, you will receive a text message containing your MFA Token Number.

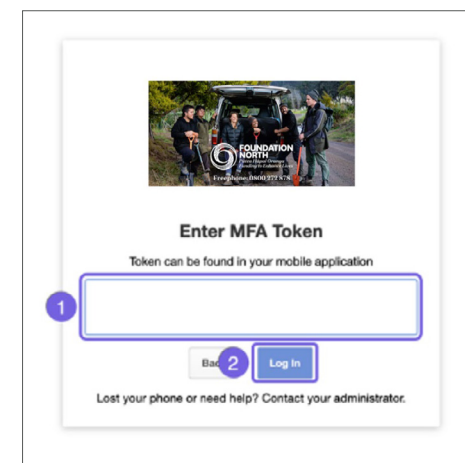
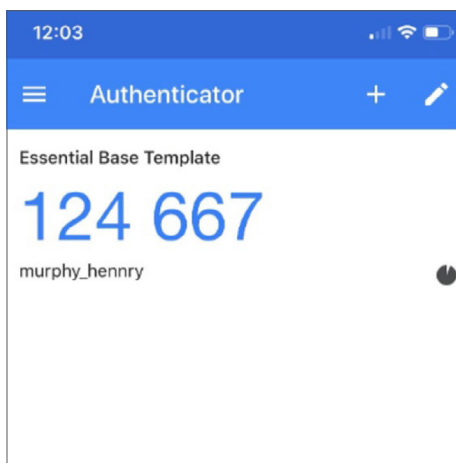
1. Enter the token number in the MFA screen
2. Click **Log In**.



Smartphone Authenticator Application

Open your authenticator app to receive your MFA Token Number. This token will expire every 30 seconds and be replaced with a new MFA Token Number.

1. Enter the token number in the MFA screen
2. Click **Log In**.



If you have any questions, or need help:
Give us a call 09 360 0291 or 0800 272 878 – Mon-Fri 9am-5pm.